

**APPLICATION
MONROE COUNTY
PLANNING & ENVIRONMENTAL RESOURCES DEPARTMENT**



**Inclusionary Housing Exemption and Waiver Request to the Monroe County Board of County Commissioners
Monroe County Code Section 139-1(b)(3)**

Inclusionary Housing Exemption Application Fee: \$1,110.00

In addition to the application fee, the following fees also apply:

Advertising Costs: \$245.00

Date of Application: _____/_____/_____
Month Day Year

Applicant / Agent Authorized to Act for Property Owner: (Agents must provide notarized authorization from all property owners.)

Applicant (Name of Person, Business or Organization)
Submitting this Application

Name of Person

Mailing Address (Street, City, State and Zip Code)

Work Phone

Home Phone

Cell Phone

Email Address

Property Owner / Petitioner: (Business/Corp must include documents showing who has legal authorized to sign.)

(Name/Entity)

Contact Person

Mailing Address (Street, City, State and Zip Code)

Work Phone

Home Phone

Cell Phone

Email Address

Legal Description of Property:

(If in metes and bounds, attach legal description on separate sheet.)

Block

Lot

Subdivision

Key

Real Estate (RE) Number

Alternate Key Number

Street Address (Street, City, State & Zip Code)

Approximate Mile Marker

APPLICATION

Land Use (Zoning) District Designation(s) of Property(s): _____

Present Land Use(s) of Property(s): _____

Proposed Land Use(s) of Property(s): _____

Current inclusionary housing requirement: _____

Pursuant to Monroe County Code Section 139-1(b)(3), the BOCC is authorized to grant an exemption, reduce, adjust or waive the requirements based on the following criteria:

The BOCC may *reduce, adjust, or waive* the inclusionary housing requirements, based on specific findings of fact, the BOCC concludes, with respect to any developer or property owner, that:

1. Strict application of the requirements would produce a result inconsistent with the Comprehensive Plan or the purpose and intent of this subsection;
2. Due to the nature of the proposed residential development, the development furthers Comprehensive Plan policies and the purpose and intent of this subsection through means other than strict compliance with the requirements set forth herein;
3. The developer or property owner demonstrates an absence of any reasonable relationship between the impact of the proposed residential development and requirements of this subsection (b); or
4. The strict application with the requirements set forth herein would improperly deprive or deny the developer or property owner of constitutional or statutory rights.

Any developer or property owner who believes that he/she may be eligible for relief from the strict application of the inclusionary housing section may petition the BOCC for relief. *Any petitioner for relief hereunder shall provide evidentiary and legal justification for any reduction, adjustment or waiver of any requirements.*

Provide reason(s) for exemption or waiver request (attach additional sheets if necessary) based on the Monroe County Code Section 139-1(b)(3):

APPLICATION

All of the following must be submitted in order to have a complete application submittal:

(Please check as you attach each required item to the application)

- Complete application** (unaltered and unbound)
- Correct fee** (check or money order to *Monroe County Planning & Environmental Resources*)
- Proof of ownership (i.e. Warranty Deed)**

If applicable, the following must be submitted in order to have a complete application submittal:

- Notarized Agent Authorization Letter** (note: authorization is needed from all owner(s) of the subject property)
- Copy of any Letters of Understanding pertaining to the proposed project
- Copy of any recorded conditional use permit and any previous modification approvals
- Copy of the most recently approved site plan

Is there a pending code enforcement proceeding involving all or a portion of this property?

Yes No Code Case file # _____ Describe the enforcement proceedings and if this application is being submitted to correct the violation: _____

If deemed necessary to complete a full review of the application, the Planning & Environmental Resources Department reserves the right to request additional information.

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APPLICATION

The applicant/owner hereby acknowledges and agrees that any staff discussions or negotiations about conditions of approval are preliminary only, and are not final, nor are they the specific conditions or demands required to gain approval of the application, unless the conditions or demands are actually included in writing in the final development order or the final denial determination or order.

By signing this application, the owner of the subject property authorizes the Monroe County Planning & Environmental Resources staff to conduct all necessary site visits and inspections on the subject property.

I, the Applicant, certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate.

Signature of Applicant: _____

Date:

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20_____.

by _____, who is personally known to me OR produced
(PRINT NAME OF PERSON MAKING STATEMENT)

_____ as identification.
(TYPE OF ID PRODUCED)

Signature of Notary Public, State of Florida

Print, Type or Stamp Commissioned Name of Notary Public
My commission expires:

Send complete application package to:

**Monroe County Planning & Environmental Resources Department
Marathon Government Center
2798 Overseas Highway, Suite 400
Marathon, FL 33050**