

AGENDA
Monroe County Human Services Advisory Board
FY2022 Funding Cycle - Funding Recommendation Meeting
June 2, 2021 - 9:00 AM

The Monroe County Human Services Advisory Board
will convene at the Marathon Government Center,
2798 Overseas Highway, Marathon FL 33050

The June 2, 2021 Human Services Advisory Board meeting will be a hybrid format with the HSAB Board meeting live at the Marathon Government Center. The public will be able to participate in-person or via Communication Media Technology (“CMT”) using a Zoom Webinar platform

Below are the various options available to the public to make public comment via CMT on certain agenda items during the public portion of the meeting. The public can comment on a particular item(s) on the public portion of the agenda either by phoning in or using the live Zoom webinar link (see instructions for each option below).

- a) To comment on an item by phone: Dial (646) 518-9805 or (669) 900-6833 and, when prompted, enter the Webinar ID# 952 2825 4230 followed by the # key, then *9 to “Raise your hand” to be recognized by the Zoom webinar host.
International numbers available: <https://mcbocc.zoom.us/j/95228254230>
- b) Or iPhone one-tap:
US: +16465189805,,95228254230# or
+16699006833,,95228254230#
- c) To comment on an item using the live Zoom webinar link: Open this live Zoom webinar link <https://mcbocc.zoom.us/j/95228254230>
When prompted, enter your email address and name to join the webinar.

The Zoom Webinar Host has a list of people who have signed up, in-advance, to speak on behalf of the applicant organizations. When we get to your item # the Webinar Host will enable your participation when Chairman David Manz calls your name and the name of your organization. To report problems with the broadcast or participation in the Zoom webinar, please call (305) 872-8831.

1. Call to Order and Salute to Flag
2. Approval of Agenda: Additions, Corrections, Deletions
3. Introduction of HSAB members and announcement of affiliations with applicant organizations
4. Approval of March 10, 2021 minutes
5. Public comment

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in these proceedings, please contact the County Administrator’s Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. – 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call “711”.

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6. Questions to and statements by the applicants (schedule of approx. time attached)
7. Discussion and approval of funding recommendations
8. Other business as appropriate
 - a) The Office of Management & Budget (OMB) may proportionately adjust the allocations in the event the budget adopted by the Board of Commissioners for FY2022 is greater or less than the budget estimated by OMB; an increase may not exceed the funding requested by the applicant.
9. Adjournment

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**Meeting Minutes of the Monroe County
Human Services Advisory Board (HSAB)
March 10, 2021**

Draft – To be approved at the June 2, 2021 meeting

Pursuant to the Center for Disease Control (“CDC”) social-distancing guidelines established to contain the spread of the COVID-19 virus, the First Meeting of the HSAB was conducted via CMT, using a Zoom Webinar platform.

Board Members Present: David Manz, Chairperson
 Ginny Stones, Vice-Chairperson
 Michael Ingram
 Sandy Higgs
 Laura Lietaert

Staff Members Present: Christine Limbert-Barrows, Assistant County Attorney
 Tina Boan, Director of Budget & Finance
 Janet Gunderson, Grants Coordinator
 Krista Randstad, Budget Analyst

1. Call to Order and salute to the flag. The meeting was called to order at approximately 9:00 a.m. by David Manz and led the pledge of allegiance to the flag.
2. Introduction of HSAB members and announcement of affiliations. S. Higgs, D. Manz, M. Ingram, and G. Stones introduced themselves and stated they were not affiliated with any non-profit organization that request contributions. After discussion of Item 7. Laura Lietaert disclosed she was a member of the Key Largo Rotary Club and on the Board of the Community Foundation of the Florida Keys, neither organization seeks HASB funding.
3. & 4. Approval of the Agenda and May 21, 2020 Minutes. S. Higgs moved to approve the agenda, seconded by M. Ingram; hearing no objection, the motion passed.
4. 3. & 4. Approved together.
 - a) After discussion and election of Board Officers S. Higgs requested an addition to the agenda: Sandra Higgs motioned to roll forward unused \$10,000 awarded SHAL in FY2021 into the FY2022 HSAB budget, seconded by G. Stones; hearing no objection the motion passed.
5. Nominations and Elections of Chairperson, Vice Chairperson and Secretary. G. Stones nominated David Manz for Chairperson, seconded by S. Higgs; S. Higgs nominated Ginny Stones for Vice Chairperson, seconded by M. Ingram; G. Stones nominated Sandra Higgs for secretary, seconded by M. Ingram; all in favor the motions passed.

Note to the Minutes: HSAB Board Member Laura Lietaert joined the meeting.

6. Discussion and approval of the FY2022 HSAB funding cycle schedule. S. Higgs moved to approve the FY2022 funding cycle schedule, seconded by G. Stones; hearing no objection, the motion passed.
7. Discussion of FY2022 funding process: Application Attachments & Funding History.
 - a) S. Higgs moved add questions to the application to obtain information regarding Covid-19 financial assistance received e.g., PPP and Cares Act, seconded by M. Ingram; all in favor the motion passed.
8. Public comment. None

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9. Other business as appropriate. The Board thanked each of the Monroe County Board of Commissioners for their continued financial support of the non-profit organizations in Monroe County and the HSAB process.
10. There being no further business, M. Ingram moved to adjourn seconded by G. Stones. The meeting was adjourned at approximately 9:35 a.m.

DRAFT

A video recording of 2/25/20 Monroe County HSAB meeting will be available for viewing online: <https://monroe-fl.vod.castus.tv/vod/?video=7532537e-b691-4f9c-b7ce-d7d266476d2c&nav=search%2Fhsab>

Approximate Times for Applicant Updates

HSAB Funding Recommendation Meeting

June 2, 2021

No.	Applicant	In-person or Zoom	Representative	Approximate Time
1	Keys to be the change	Zoom	Heidi Golightly	9:15 AM
2	Star of the Sea Foundation (SOS)	Zoom	Tom Callahan	9:20 AM
3	Literacy Volunteers	Zoom	Mary Casanova	9:25 AM
4	Autism Society of the Florida Keys	In-person	Jill Campbell C.J. Geotis	9:30 AM
5	Dr. Jose Sanchez Lions Eye Clinic	Unknown	Unknown	9:35 AM
6	AHEC	In-person	Michael Cunningham	9:40 AM
7	Voices for Florida Keys Children	Zoom	Susan Raffanello	9:45 AM
8	Kids Come First In the Florida Keys	In-person	Roxane Posada	9:50 AM
9	Marathon Rec Center	In-person	Diane Culver Anthony Culver	9:55 AM
10	Good Health Clinic	Zoom	Kate Banick	10:00 AM
11	MARC	In-person	Diana Flenard	10:05 AM
12	Independence Cay	In-person	Phyllis Michaelis	10:10 AM
13	Womankind	In-person	Cali Roberts	10:15 AM
14	FKOC	In-person	Jeanette McLernon Suzanne Holt	10:20 AM
15	Burton Memorial	In-person	Kerry Foote Betsy Edwards	10:25 AM
Break				10:30 AM
16	Children's Shelter	In-person	Ben Kemmer	10:45 AM
17	Healthy Start	Zoom	Arianna Nesbitt Erin McDonald	10:50 AM
18	KAIR	In-person	Phyllis Michaelis	10:55 AM
19	Domestic Abuse Shelter	Zoom	Sheryl Schwab	11:00 AM
20	Special Olympics	Zoom	Linsey Harris Ruth Holland	11:05 AM
21	Boys & Girls Club	Zoom	Judy Leggett	11:10 AM
22	A.H. of Monroe Co.	Zoom	Esneider Gomez	11:15 AM
23	G/CC - The Heron	Zoom	Lisa Marciniak	11:20 AM
24	Wesley House	Zoom	Aleida Jacobo Bryan Green	11:25 AM
25	Grace Jones	In-person	John Hunt Chad Tate	11:30 AM
26	Habitat for Humanity	In-person	Kristina Welburn	11:35 AM
27	A Positive Step	In-person	Billy Davis	11:40 AM
28	UMC Big Pine - Hearts, Hammers & Hands	In-person	William Finnin	11:45 AM
29	Samuel's House	Zoom	Tara Salinas Maria Athanasia Myra Whittenberg Yvette Wolff	11:50 AM
30	Anchors Aweigh Club	In-person	Tom Goetz	11:55 AM
31	Marathon New Assembly of God - Kreative Kids	In-person	Keith LaFountain Maria Vaillant	12:00 PM
Lunch Break				12:00 PM
Board Discussion Funding Category Changes/Requests				1:30 PM
Board Discussion and Recommendations				1:35 PM

Human Services Advisory Board - FY2022 Funding Review Worksheet

No.	Agency Name	Recommend FY2022	Request FY2022	Rec'd FY2021	Request FY2021	Rec'd FY2020	Request FY2020	Rec'd FY2019	Request FY2019	Rec'd FY2018	Rec'd FY2017
1	Keys to be the Change		\$60,000	\$50,000	\$58,000	\$49,500	\$56,000	\$33,435	\$55,000	\$55,000	\$60,000
2	Star of the Sea		\$125,000	\$95,000	\$110,000	\$99,500	\$125,000	\$122,594	\$125,000	\$100,000	\$100,000
2	Literacy Volunteers		\$60,000	\$50,000	\$59,500	\$49,500	\$50,000	\$50,000	\$50,000	\$40,000	\$40,000
4	Autism Society		\$45,000	\$40,000	\$45,000	\$39,500	\$45,000	\$40,000	\$40,000	\$30,000	\$0
5	Dr. Jose Sanchez Lions Eye Clinic		\$5,000	New Applicant	New Applicant	N/A	N/A	N/A	N/A	N/A	N/A
6	AHEC		\$130,000	\$120,000	\$125,000	\$114,500	\$125,000	\$68,541	\$95,000	\$65,000	\$65,000
7	Voices for Florida Keys Children		\$18,500	\$17,000	\$17,500	\$17,500	\$20,900	\$15,000	\$15,000	\$15,000	\$15,000
8	Kids Come First		\$45,000	\$30,000	\$60,000	\$39,500	\$49,000	\$44,579	\$45,000	\$33,000	\$33,000
9	Marathon Rec Ctr.		\$50,000	\$35,000	\$50,000	\$39,500	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
10	Good Health Clinic		\$111,000	\$105,000	\$133,500	\$99,500	\$110,000	\$122,594	\$125,000	\$96,000	\$90,000
11	MARC		\$205,000	\$200,000	\$205,000	\$199,500	\$210,000	\$205,000	\$205,000	\$190,000	\$190,000
12	Independence Cay		\$32,000	\$28,000	\$32,000	\$29,500	\$35,000	\$30,000	\$30,000	\$30,000	\$30,000
13	Womankind		\$177,236	\$160,000	\$170,974	\$159,500	\$194,464	\$172,746	\$175,322	\$140,000	\$140,000
14	FKOC		\$165,500	\$109,000	\$109,500	\$109,500	\$120,000	\$130,000	\$130,000	\$90,000	\$90,000
15	Burton Memorial		\$15,000	\$15,000	\$15,000	\$9,500	\$12,000	\$12,000	\$12,000	\$12,000	\$10,000
16	Children's Shelter		\$200,000	\$185,000	\$209,000	\$184,500	\$209,000	\$199,000	\$199,000	\$189,000	\$189,000
17	Healthy Start		\$111,300	\$75,000	\$124,250	\$74,500	\$88,340	\$66,869	\$80,060	\$40,000	\$40,000
18	KAIR		\$37,000	\$35,000	\$50,000	\$29,500	\$45,000	\$30,000	\$30,000	\$30,000	\$30,000
19	Domestic Abuse Shelter		\$119,818	\$80,000	\$114,299	\$79,500	\$113,465	\$90,831	\$183,654	\$60,000	\$30,000
20	Special Olympics		\$38,400	New Applicant	New Applicant	N/A	N/A	N/A	N/A	N/A	N/A
21	Boys & Girls Club		\$125,000	\$115,000	\$140,000	\$119,500	\$140,000	\$130,000	\$130,000	\$110,000	\$110,000
22	A.H. of Monroe		\$140,000	\$87,500	\$137,000	\$89,500	\$133,000	\$89,159	\$100,000	\$60,000	\$55,000
23	GCC/The Heron		\$46,750	\$43,000	\$82,855	\$49,500	\$65,850	\$55,724	\$57,983	\$47,000	\$47,000
24	Wesley House		\$157,902	\$157,500	\$197,487	\$164,500	\$183,752	\$183,890	\$192,886	\$160,000	\$169,000
25	Grace Jones		\$75,000	\$60,000	\$65,000	\$59,500	\$65,000	\$65,000	\$65,000	\$55,000	\$55,000
26	Habitat for Humanity		\$54,204	New Applicant	New Applicant	N/A	N/A	N/A	N/A	N/A	N/A
27	A Positive Step		\$117,768	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply	Did Not Apply

Human Services Advisory Board - FY2022 Funding Review Worksheet

No.	Agency Name	Recommend FY2022	Request FY2022	Rec'd FY2021	Request FY2021	Rec'd FY2020	Request FY2020	Rec'd FY2019	Request FY2019	Rec'd FY2018	Rec'd FY2017
28	UMC Big Pine/Hearts Hammers & Hands		\$38,300	New Applicant	New Applicant	N/A	N/A	N/A	N/A	N/A	N/A
29	Samuel's House		\$119,592	\$105,000	\$125,000	\$109,500	\$125,000	\$122,594	\$125,000	\$100,000	\$100,000
30	Anchors Aweigh		\$20,000	\$15,000	\$20,000	\$14,500	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
31	(LATE) Marathon New Assembly of God/Kreative Kids		\$30,000	\$11,000	\$38,500	New Applicant	New Applicant	N/A	N/A	N/A	N/A
Total		\$0	\$2,675,270	\$2,023,000	\$2,494,365	\$2,030,500	\$2,380,771	\$2,139,556	\$2,325,905	\$1,807,000	\$1,748,000

FY2022 Budget **\$2,050,000**

Funds Requested less Budget **(\$625,270)**